**Meeting Minutes [DRAFT]**

Northern Pueblos Regional Transportation Planning Organization (NPRTPO)

Regular meeting hosted at Los Alamos Municipal Building, 1000 Central Ave. Los Alamos, NM 87544.

**NPRTPO Voting Members and Alternates**

Name Entity Title Present/Absent

|  |  |  |  |
| --- | --- | --- | --- |
| Eric Ulibarri  | Los Alamos County | Voting Member | Present |
| Keith Wilson | Los Alamos County | Alternate  | Present |
| Dennis Gallegos | Rio Arriba County | Voting Member | Absent |
| Christine Bustos | Rio Arriba County | Alternate | Absent |
| Gary Brett Clavio | Santa Fe County | Voting Member | Absent |
| Jason Silva | Taos County |  Alternate | Present |
| Elijah Mares | City of Española | Voting Member | Absent |
| Daniel Fresquez | City of Española | Alternate | Absent |
| Ann Woolridge | Village of Taos Ski Valley  | Alternate | Absent |
| Robert Woolridge | Village of Taos Ski Valley  | Alternate | Present |
| Sharon Voight | Town of Taos | Voting Member | Present |
| Anthony Martinez | Town of Red River | Voting Member  | Present |
| Georgiana Rael | Town of Red River | Alternate | Absent |
| Maggie Valdez | Village of Chama | Voting Member  | Absent |
| Will Donohoe | Village of Chama | Alternate | Absent |
| Jacob LaFore | Village of Questa  | Voting Member | Joined late  |
| Valerie Vigil | Village of Questa | Alternate | Absent |
| Kathryn Valdez | Jicarilla Apache Nation | Alternate | Joined Late |
| John Vigil | Pueblo of Nambé | Voting Member | Absent |
| Governor Porter | Pueblo of Nambé | Alternate | Absent |
| Sylvia Armijo | Picuris Pueblo | Voting Member | Present |
| Raymond Martinez | Pueblo of San Ildefonso | Voting Member | Absent |
| Adam Martinez | Pueblo of San Ildefonso | Alternate | Absent |
| Benny Lujan | Ohkay Owingeh | Voting Member | Absent |
| Lucia Sanchez | Ohkay Owingeh | Alternate | Absent |
| Suzette Shije (Vice Chair) | Pueblo of Santa Clara | Voting Member | Present |
| Vernon Lujan (Chair) | Pueblo of Taos | Voting Member | Joined Late |
| Reva Suazo | Pueblo of Taos | Alternate | Absent |
| Jacob Viarrial | Pueblo of Pojoaque | Voting Member | Absent |
| Janay Chavarria | Pueblo of Pojoaque | Alternate | Absent |
| Anthony Mortillaro | NCRTD | Voting Member | Absent |
| Bryce Gibson | NCRTD | Alternate  | Absent |
|  |  |  |  |

**NCNMEDD Staff**

Felicity Fonseca Community Development Director

Patrick Million Transportation Planner

Angela Bordegary Community Planner

Neusa McWilliams GIS Planner

**NMDOT Staff and Federal Partners**

Rhonda Lopez District 5 Engineer

Alison Gillette NMDOT Liaison

Angelica Trujillo NMDOT ATP Coordinator

**Guests**

Tyler Fossett DFA

Maria Lohmann State Land Office

Antonia Barela State Land Office

Sabrina Varela

Karen Henderson Los Alamos County

Jeremy Lujan Los Alamos County

Justin Gibson Los Alamos County

Debra Chavez Taos County

Joe Fernandez

Michael Gilmore DFA

**I. Call Meeting to Order**

Vice Chair Shije called the meeting to order at 10:07 AM

**II. Pledge of Allegiance**

Vice Chair Shije led the pledge of allegiance.

**III. Opening Prayer**

Vice Chair Shije provided the opening prayer.

**IV. Welcome and Introductions/Public Comments:**

Vice Chair Shije asked if there were any public comments. None were offered.

At this point, Vice Chair Shije turned the meeting over to Chair Lujan.

**V. Roll Call:**

|  |  |  |
| --- | --- | --- |
| **Name** | **Entity** | **Voting Member or Alternate** |
| Keith Wilson | Los Alamos County | Alternate |
| Jason Silva | Taos County | Alternate |
| Robert Woolridge | Village of Taos Ski Valley | Alternate |
| Sharon Voight | Town of Taos | Alternate |
| Anthony Martinez | Town of Red River | Alternate |
| Sylvia Armijo | Picuris Pueblo | Voting Member |
| Suzette Shije | Pueblo of Santa Clara | Voting Member |
| Vernon Lujan | Taos Pueblo | Voting Member |

Patrick Million confirmed that there was a quorum for the meeting.

**VI. Approval of the Agenda:**

Chair Lujan opened the meeting for the approval of the agenda.

Sylvia Armijo, Picuris Pueblo, moved that the agenda be approved. Eric Ulibarri, Los Alamos County, seconded. Per a roll call vote, the motion passed.

**VII. Approval of the Minutes: October 2 Regular Meeting**

Chair Lujan opened the meeting to approval of the November 6, 2024, minutes.

Eric Ulibarri, Los Alamos County, moved to approve the minutes. Anthony Martinez, Red River seconded the motion. Per a roll call vote, the November 6 minutes were approved.

**VIII. Federal Agency Updates**

No federal agencies attended to deliver updates.

**IX. State Agency Updates**

Angelica Trujillo discussed the open call for TAP and RTP projects. This is a competitive call for CMAQ, TAP, RTP. New things about application process: Application Portal and Letter of Concurrence. The PPF is no longer required. Timelines are in the Guide. Next steps: contact RTPO representative, complete PFF and review the T/LPA handbook. Contacts: AngelicaN.Trujillo@dot.nm.gov (RTP & TAP)and SharonR.Cruz@dot.nm.gov (CMAQ & CRP).

Chair Lujan asked for the deadline. Ms. Trujillo responded that it was March 14, 2025.

Per interest from many, Ms. Trujillo pulled up the online portal for the submission of the applications and went through it.

Keith Wilson, Los Alamos County, asked if work could be stopped and returned to on the portal. Ms. Trujillo stated that you would not lose your work when filling out the form.

Suzette Shije asked if the submission generated a receipt. Ms. Trujillo tried but time would not permit filling out the entire form and submitting.

Keith Wilson asked if once the form was submitted if changes could be made.

Ms. Trujillo urged members to contact NMDOT representatives in charge of the applications and they could help with changes.

**X. NPRTPO Planner/Program Manager Updates and Announcements**

Patrick Million, NCNMEDD had the following updates:

* NCNMEDD and the Town of Taos were awarded Safe Streets and Roads for All funding.
* It is Older Driver Safety Awareness Week
* Drive Sober or get Pulled Over holiday campaign available from [trafficsafetymarketing.gov](file:///C%3A%5CUsers%5Cpatrickm%5CAppData%5CLocal%5CMicrosoft%5COlk%5CAttachments%5Cooa-cd2749e5-121d-4461-8924-6fb09c5efda5%5C24935e2a787ebecd4de5663d29281c591c85437053b31dfa2554b13536d510d2%5Ctrafficsafetymarketing.gov)
* Funding opportunities: RAISE, deadline January 13, 2025, Rural Surface Transportation Grant, deadline in spring, Trails+ last round for 2024 December 31, TAP, CMAQ open with a deadline of March 15, Regional Accelerators Program submissions due January 9, PROTECT discretionary grant program due February 24,2025, NCNMEDD has mini grants available of up to $25,000,
* Million urged members to sign up for the NCNMEDD newsletter.

**XI. Action: Set internal deadlines for RTP/CMAQ**

Patrick Million, NCNMEDD displayed a graphic of the proposed internal timeline for RTP and CMAQ submissions. The initial internal deadline for PFF submissions is proposed to be January 22, 2025.

Million confirmed with Angelica Trujillo that the deadline for both programs is 3/14/25 and not 3/7/25 and 3/14/25. Ms. Trujillo confirmed there was only one deadline.

Ms. Trujillo suggested that the current listing on the internal timeline for 3/1/25 being the deadline for full applications to RTPO does not leave a lot of time. Million suggested that it could be bumped up a week.

Million assured members he would revise the schedule and get it out to everyone by the end of the day.

**XII. Presentation: Hallie Brown, DFA**

Hallie Brown discussed the Infrastructure Division of the DFA and its primary functions: providing technical assistance to political subdivision of the state, receive and review ICIPs and to leverage state dollars for the acquisition of federal funds.

She covered:

* The Capital Planning and Policy Bureau,
* Capital Navigation and Funding Assistance Bureau,
* Federal Grants Bureau

Ms. Brown spoke about the New Mexico Match Fund: initial appropriation of $75 million. It covers:

* Matching grants
* Implementation grant
* Federal Compliance Offset Grant.

She can be reached at Hallie.brown@dfa.nm.com

Felicity Fonseca, NCNMEDD, asked if any members had questions about the State and Local Fiscal Recovery Funds. The deadline to obligate these finds is December 31.

**XIII. Presentation: Tyler Fossett, DFA, on GIS**

Tyler Fossett gave a presentation on New Mexico 911 and GIS initiatives.

He gave an overview of NextGen911 and related GIS initiatives. His goal is make 911 centers have the GIS information needed to deliver effective services.

He went over the current NM911 initiative which are:

* Carry out statewide transition to NextGen 911
* Develop statewide addressing standards
* Develop statewide data model and help local governments to adapt model
* Support legislative initiatives to increase NM 911 fee.

Mr. Fossett gave a report on the NPRTPO area. He said he was pleasantly surprised with the progress that has been made. He thanked colleagues such as Neusa McWilliams of NCNMEDD for getting North Central New Mexico up to standards.

He said areas such as San Miguel County, Española and Angel Fire are areas of concern.

Mr. Fossett covered the partnership with the new division of DFA: Infrastructure division may become a valuable partner due to aligning interests. A collaboration may enable the 911 division to achieve goals they otherwise could not achieve.

Neusa McWilliams interjected that all the resources Tyler created are still available to RTPO members and they are FREE. Having up to date addressing makes a huge difference.

Mr. Fossett’s contact: tyler.fossett@dfa.nm.govstructures

Felicity Fonseca, NCNMEDD, offered an example of Tyler’s work in Springer. They mapped fire hydrants and water and sewer infrastructure in Springer.

**XIV. Other Business**

 Next meeting locations:

* January 8, Red River Convention Center
* February 5, NCNMEDD (Santa Fe)

Vice Chair Shije, Santa Clara Pueblo, asked Rhonda Lopez, NMDOT, if she was willing to meet with entities. Rhonda Lopez said she was willing and had already had a few meetings.

XV. Adjournment

Eric Ulibarri, Los Alamos County, motioned to adjourn. Sylvia Armijo, Picuris Pueblo, seconded. The meeting was adjourned at 12:15 PM.