

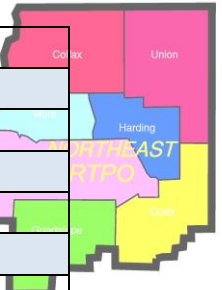
Meeting Minutes
 Northeast Regional Transportation Planning Organization (NERTPO)
 Hosted by City of Las Vegas
 Student Union Bldg Rm 320
 800 National Ave
 Las Vegas, NM 87701
 November 13, 2024
 10:00 a.m.



Meeting Attendees

Present/Absent	Name	Entity	Voting/Alternate
Present	Danny Gurule	City of Las Vegas	Voting Member
Present	Jason Phillips	City of Raton	Alternate
Present	Ken Flores	City of Santa Rosa	Voting Member
Present	Heather Dostie	City of Santa Rosa	Alternate
Present	Ralph Lopez	City of Tucumcari	Alternate
Present	Ernest Sanchez	Town of Clayton	Alternate
Present	Clay Kiesling	Union County	Voting Member
Present	Julie Kulhan	Village of Angel Fire	Alternate
Present	Shawn Jeffrey - Chairwoman	Village of Cimarron	Voting Member
Present	Kaycee Sandoval	Village of Eagle Nest	Alternate
Present	Rodney Paris	Village of Logan	Voting Member
Present	Shawn Jeffrey	Village of Maxwell	Alternate
Present	Dallas Baker	Village of Mosquero	Voting Member
Present	Danny Laumbach	Village of Roy	Voting Member
Absent	Arnold Lopez	City of Las Vegas	Alternate
Absent	Scott Berry	City of Raton	Voting Member
Absent	Vicki Strand	City of Tucumcari	Voting Member
Absent	Glen Stevens	Colfax County	Alternate
Absent	Bret E. Wier	Colfax County	Voting Member
Absent	Rebecca Benavidez	Guadalupe County	Voting Member
Absent	Rudy Tenorio	Guadalupe County	Alternate
Absent	Victoria Villareal	Harding County	Voting Member
Absent	Daniela Hammer	Harding County	Alternate
Absent	John N. Romero	Mora County	Voting Member
Absent	Magdalena Sandoval	Mora County	Alternate
Absent	Stephen Salas	Quay County	Voting Member
Absent	Daniel Zamora	Quay County	Alternate
Absent	Martin Aguilar	San Miguel County	Alternate
Absent	Benito Romero	San Miguel County	Voting Member
Absent	Ferron Lucero - Vice- Chair	Town of Clayton	Voting Member
Absent	Samuel Blea	Town of Springer	Voting Member
Absent	Sarah Arias	Town of Springer	Alternate
Absent	Brandy Thompson	Union County	Alternate

Absent	Morris Madrid	Village of Angel Fire	Voting Member
Absent	Renee Ledoux	Village of Cimarron	Alternate
Absent	Jonathan Valdez	Village of Des Moines	Voting Member
Absent	Jordan Wingo	Village of Des Moines	Alternate
Absent	Jamie Archuleta	Village of Eagle Nest	Voting Member
Absent	Alice Adams	Village of Folsom	Voting Member
Absent	Amanda Boggs	Village of Folsom	Alternate
Absent	Mignon Sadoris	Village of Grenville	Voting Member
Absent	Lynn Wiseman	Village of Grenville	Alternate
Absent	Tomi Miller	Village of House	Voting Member
Absent	Steve Foust	Village of House	Alternate
Absent	Jai Courtney	Village of Logan	Alternate
Absent	Carala Taylor	Village of Maxwell	Voting Member
Absent	Barbara June Melton	Village of Mosquero	Alternate
Absent	Telesfor Benavidez	Village of Pecos	Voting Member
Absent	Vacant	Village of Pecos	Alternate
Absent	Clayton Moore	Village of Roy	Alternate
Absent	Cynthia Lee	Village of San Jon	Voting Member
Absent	Wade Lane	Village of San Jon	Alternate
Absent	Andres Martinez	Village of Wagon Mound	Voting Member
Absent	Colleen Engelhardt	Village of Wagon Mound	Alternate



Julie Surina, EPCOG
 Patrick Million, NCNMEDD
 Felicity Fonseca, NCNMEDD
 Monica Duran, NMDOT
 John Herrera, NMDOT
 Samuel Jensen, NMDOT
 Sharon Cruz, NMDOT
 Vijay Ummadi, NMDOT
 Jessica Guthrie, Clayton/Golden Spread
 Eva Lawrence, Clayton/Golden Spread
 Marcelino Roybal, Las Vegas/Meadow City Express
 Steve Farmer, City of Santa Rosa
 Tiffany Rodriguez, City of Las Vegas
 Colleen Ruiz, STANTEC

- I. **Call to Order**
The Meeting was called to order at 10:02 by Chairwoman Jeffrey
- II. **Pledge of Allegiance/New Mexico State Flag**
The Pledge of Allegiance and the salute to the New Mexico State Flag was led by Chairwoman Jeffrey
- III. **Welcome**

Chairwoman Jeffrey welcomed everyone to the City of Las Vegas
Individual introductions were conducted by all in attendance.



IV. Approval of Agenda

Motion to approve the agenda as presented:

1st Motion- Julie Kulhan

2nd- Dallas Baker

There being no opposition, MOTION CARRIES

V. Approval of Minutes September 25th Meeting. Village of San Jon

Motion to approve the minutes as presented:

1st Motion- Ken Flores

2nd- Julie Kulhan

There being no opposition, MOTION CARRIES

VI. Action: Transit Presentations, Rating and Ranking (Transit Agencies, RTPO Members)

Golden Spread Presentation by Eva Lawrence on the scope of services provided in Union County, Colfax and Quay.

- Oct. 2023 – Sept. 2024: provided 7,798 rides, 8,355 hours and 190,320 Miles
 - 3,328 non-emergency medical transports
 - 208 wheelchair, 775 walker, and 1,802 cane trips for a total of 2,785 Mobility Impaired trips
- Service area is approximately a 250 mile radius, traveling as far as Clovis and Albuquerque NM, Amarillo TX, and Pueblo CO.
- Marketing- Continue advertising in the paper and with local radio stations. Flyers are posted and brochures are available at area businesses.
- To increase ridership, frequent riders are offered unlimited rides for \$30.00.
- Current Fleet Schedule

Fleet#	Year	Mileage	Fleet#	Year	Mileage
108	2011	68,188	290	2019	136,844
370	2010	78,511	292	2019	134,413
286	2017	168,604	294	2019	145,900
287	2017	129,474	296	2019	127,703
301	2018	15,294	300	2018	15,142
302	2019	19,781	MV1	2014	130,825*

* (disposed)

- Funding request:

	Net Project Cost	FTA Portion	Local Match
Administration	\$125,710.00	\$100,568.00	\$25,142.00
Capital	\$223,837.00	\$179,069.60	\$44,767.40
Operations	\$334,100.00	\$167,050.00	\$167,050.00
Total	\$683,647.00	\$446,687.60	\$236,959.40

Las Vegas Presentation-

- Operates Monday thru Friday 7:00 am to 5:00 pm
- Marketing- Booths at local events, flyers, facebook page, google, brochures and website.
- Ridership statistics
 - 2021 – 7,241 rides
 - 2022 – 11,946 rides
 - 2023 – 15,381 rides
 - 2024 -- 18,061 rides (17% over 2023/ 150% over 2021)
- Service area: 35 square miles, serving NM Park & Ride, Rail Runner, NM Division of Vocational Rehabilitation, Las Vegas/San Miguel Senior Citizen Center, Vida Encantada long-term care facility, Amtrak, Highlands University, and Luna Community College, high school students, summer youth field trips, commuters, etc.



- **Current Fleet Schedule**

Vehicle Year	Category	Capacity w/Driver	Accessibility Ramps/Lifts	Current Vehicle Condition	Current Mileage
2010	Medium-Duty Bus 4x4	11	None	Good	40,260
2014	Light-Duty Mini- Van	4+1	Ramp	BROKEN	BROKEN
2014	Light-Duty Mini-Van	4+1	Ramp	BROKEN	BROKEN
2015	Medium-Duty Bus	13	None	Good	61,407
2016	Medium-Duty Bus	8+2	Lift	Good	118,690
2017	Medium-Duty Bus	12+2	Lift	Good	105,725
2019	Medium-Duty Bus	12+2	Lift	Good	63,746

- **Funding request:**

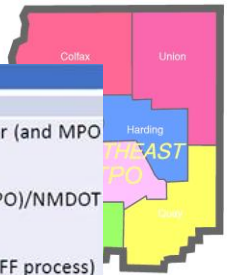
	Net Project Cost	FTA Portion	Local Match
Administration	\$165,450.00	\$132,360.00	\$33,090.00
Capital	\$150,000.00	\$120,000.00	\$30,000.00
Operations	\$409,500.00	\$204,750.00	\$204,750.00
Total	\$724,950.00	\$457,110.00	\$267,840.00

Planners will tally scores and present at the next meeting for official action.

VII. Discussion/Presentation: NMDOT CMAQ and CRP- Sharon Cruz

Ms. Cruz stated they are currently accepting applications. She shared that NMDOT receives approximately \$10 million in funds yearly and CRP receives approximately \$9.3 million yearly. She said that both are reimbursement programs, and a 14.56% local match

is required.

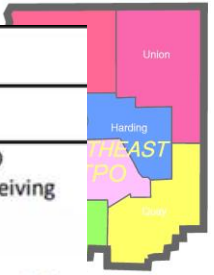


Month	Year	Activity
November 4	2024	Call for projects open
November-January	2024-2025	<p>PFFs due to RTPO planner (or to MPO planner if MPO is using PFF process); RTPO planner (and MPO planner if MPO is using PFF process) sets own deadline for receiving PFFs</p> <p>RTPO (or MPO) planner schedules PFF meetings with RTPO (or MPO)/NMDOT liaison/District/Enviro/NMDOT TLPA Coordinator/responsible charge</p> <p>MPO planner screens all potential applicants for feasibility, phasing, etc. (if not using the PFF process)</p> <p>RTPO/MPO planners set their own deadline for completing PFF meetings (or MPO-specific feasibility screening process)</p> <p>Projects in RTPO areas whose PFF is signed off on by the appropriate District representative at the PFF meeting must be included in the RTPO's RTIPR</p>
December - February	2024 - 2025	- Entity completes the application and submits to MPO/RTPO planner according to the deadline set by MPO/RTPO
January - March	2025	MPO/RTPO planner evaluates applications for eligibility and completeness and shall provide the Entity with a Letter of Concurrence to include in the application.
March 7	2025	<p>The entity shall submit a complete application to NMDOT Climate Action Programs Coordinator through the new application portal via link provided by the MPO/RTPO Planner.</p> <p>Late or incomplete applications will not be accepted.</p>
March	2025	NMDOT CMAQ and CRP Program Coordinator reviews applications for eligibility and completeness and prepares the application portal dashboard for rating and ranking by CMAQ and CRP Selection Committee.
April	2025	CMAQ and CRP Committee rates, ranks, and selects projects for award.
April	2025	NMDOT sends out award forms and regret letters. Entities must sign and return the form to confirm acceptance of federal funding and commitment to the required local match.
April – June	2025	Projects added to MPO TIPs and STIP Preview
April-September	2025	TIPs/STIP public review and approval
October 1	2026	2025-2028 STIP becomes active

VIII. Presentation/Discussion: NMDOT Recreational Trails Program Funding Opportunity

Samuel Jensen, NMDOT, presented information on a new call for the Recreational Trails Program (RTP) funding for FFY 2026+, with similar guidance to prior calls. He said NMDOT Staff will be available for a PFF meeting. Then entity will submit through the application portal. Mr. Jensen reiterated points about the T/LPA Certification, which is required prior to signing agreements, as well as ADA and Title VI plan. Julie Kulhan asked if state parks are considered a regional entity? Mr Jensen said they are eligible. She then asked if she could connect 2 state parks? Mr Jensen said to ask RTPO planner and they would work on it and figure it out. Felicity Fonesca recommended looking in long range plans.

Month	Year	Activity
November 4	2024	Call for projects open
November-January	2024-2025	<p>PFFs due to RTPO planner (or to MPO planner if MPO is using PFF process); RTPO planner (and MPO planner if MPO is using PFF process) sets own deadline for receiving PFFs</p> <p>RTPO (or MPO) planner schedules PFF meetings with RTPO (or MPO) Representative/NMDOT Liaison/District/Environmental/T/LPA (See T/LPA Handbook for complete list of roles to be invited)</p> <p>MPO planner screens all potential applicants for feasibility, phasing, etc. (if not using PFF process)</p> <p>RTPO/MPO planners set own deadline for completing PFF meetings (or MPO-specific feasibility screening process)</p> <p>Projects in RTPO areas whose PFF is signed off on by the appropriate District representative at the PFF meeting must be included in the RTPO's RTIPR</p>
December-February	2024-2025	Entity completes application and submits to MPO/RTPO planner according to deadline set by MPO/RTPO
January-March	2025	MPO/RTPO planner evaluates applications for eligibility and completeness and shall provide the entity with a Letter of Concurrence to include in the application
March 14	2025	Entity shall submit complete application to NMDOT Active Transportation Programs Coordinator through the new application portal via link provided on the Active Transportation and Recreational Programs webpage <u>Late or incomplete applications will not be accepted.</u>
March	2025	NMDOT Active Transportation Programs Coordinator reviews applications for eligibility and completeness and prepares the application portal dashboard for rating and ranking by Selection Committee (TAP) and Recreational Trails Advisory Board (RTAB) (RTP)
April	2025	TAP Selection Committee rates, ranks, and selects projects; RTAB rates and ranks RTP projects and makes recommendations to NMDOT
April	2025	NMDOT sends out award forms and letters of regret
April-June	2025	Projects added to MPO TIPs and STIP Preview
April-September	2025	TIPs/STIP public review and approval
October 1	2025	2026-2028 STIP becomes active



IX. Update from the NERTPO Planners/Program Managers: Julie Surina stated she attended the infrastructure finance conference and sent out a NMDOT Funding Guide.

Patrick Million of NCNMEDD announced that a capital outlay workshop was later in the afternoon of 11/13. He also announced that NCNMEDD obtained the SS4A grant for the region and thanked the RTPO for their support in obtaining it. He announced a few funding opportunities: RAISE (time is running out for this grant) Rural Surface Transportation Grants, the final round of Trails + grants with the ORD will be due at the end of December. He reminded members of the CMAQ funding and the Land and Water Conservation Fund which was due at the end of November.

X. Discussion NMDOT District IV Update- John Herrera asked to please send him status updates he reminded members that he wanted percent design or construction

updates and close-outs by the end of the week. Match Waiver amendments have been entered and will send out agreements soon. He said solicitation for new projects will be 1st 2 weeks of January.



XI. Discussion: Project Status Update (local Government Members)- Angel Fire has suspended project due to weather and their TPF is almost complete. Springer will start TPF within the next month or 2. Maxwell TPF and Cimmaron TPF is almost done. Santa Rosa TAP is 90% done as of December.

XII. Discussion: NERTPO CY 2024 Calendar and Topics –Struck from the Agenda as it was not supposed to be there. Will suggest agenda items as needed.

XIII. New Business

A. **General Comments and Announcements from NERTPO Members and Public-** None presented.

B. **Suggested agenda Items for upcoming meetings-** Hallie Brown from DFA will present in January. EV Charging station grants. Look into Direct Pay presenters.

C. **Meeting Locations:**

- ❖ **December- no meeting**
- ❖ **January- Santa Fe at NCNMEDD offices**
- ❖ **February- TBD**
- ❖ **March- TBD**
- ❖ **April- Angel Fire**

XIV. Adjournment

With there being no further business to discuss, the meeting was adjourned by Chairwoman Jeffrey at 11:55 A.M.

- 1st Motion- Julie Kulhan
- 2nd- Danny Gurule