**Meeting Minutes [DRAFT]**

Northern Pueblos Regional Transportation Planning Organization (NPRTPO)

Regular meeting hosted April 3, 2024 Rio Arriba County Building, 1122 Industrial Park Blvd, Espanola, NM 87532

**NPRTPO Voting Members and Alternates**

Name Entity Title Present/Absent

|  |  |  |  |
| --- | --- | --- | --- |
| Eric Ulibarri | Los Alamos County | Voting Member | Present |
| Keith Wilson | Los Alamos County | Alternate | Absent |
| Dennis Gallegos | Rio Arriba County | Voting Member | Present |
| Christine Bustos | Rio Arriba County | Alternate | Present |
| Gary Brett Clavio | Santa Fe County | Voting Member | Present |
| Ben Bachwiritz-Lopez | Santa Fe County | Alternate | Present |
|  | Taos County | Voting Member | Absent |
| Jason Silva | Taos County | Alternate | Present |
| Elijah Mares | City of Española | Voting Member | Present |
| Daniel Fresquez | City of Española | Alternate | Present |
| Patrick Nicholson | Village of Taos Ski Valley | Voting Member | Present |
| Anthony Martinez | Village of Taos Ski Valley | Alternate | Absent |
| John Avila | Village of Taos Ski Valley | Alternate | Absent |
| French Espinoza | Town of Taos | Voting Member | Absent |
|  | Town of Taos | Alternate | Absent |
| Linda Calhoun | Town of Red River | Voting Member | Absent |
| Georgiana Rael | Town of Red River | Alternate | Absent |
| Maggie Valdez | Village of Chama | Voting Member | Absent |
| Will Donohoe | Village of Chama | Alternate | Absent |
| Jacob LaFore | Village of Questa | Voting Member | Absent |
| Jason Gonzalez | Village of Questa | Alternate | Absent |
| Paul Castillo | Jicarilla Apache Nation | Voting Member | Absent |
| Kathryn Valdez | Jicarilla Apache Nation | Alternate | Absent |
| John Vigil | Pueblo of Nambé | Voting Member | Present |
| Governor Porter | Pueblo of Nambé | Alternate | Absent |
| Sylvia Armijo | Picuris Pueblo | Voting Member | Absent |
|  | Picuris Pueblo | Alternate | Absent |
| Raymond Martinez | Pueblo of San Ildefonso | Voting Member | Absent |
| Adam Martinez | Pueblo of San Ildefonso | Alternate | Absent |
| Benny Lujan | Ohkay Owingeh | Voting Member | Absent |
| Lucia Sanchez | Ohkay Owingeh | Alternate | Present |
| Suzette Shije (Vice Chair) | Pueblo of Santa Clara | Voting Member | Present |
|  | Pueblo of Santa Clara | Alternate | Absent |
| Vernon Lujan (Chair) | Pueblo of Taos | Voting Member | Present |
| Reva Suazo | Pueblo of Taos | Alternate | Absent |
| Randy Vigil | Pueblo of Pojoaque | Voting Member | Absent |
| Janay Chavarria | Pueblo of Pojoaque | Alternate | Absent |
| Anthony Mortillaro | NCRTD | Voting Member | Absent |
| Bryce Gibson | NCRTD | Alternate | Present |

**NCNMEDD Staff**

Patrick Million Transportation Planner

Felicity Fonseca Community Development Director

**NMDOT Staff and Federal Partners**

Angelica Trujillo NMDOT TAP Coordinator

James Mexia NMDOT District 5 PDE

**Guests**

Gabrielle Chavez City of Santa Fe

Vijay Ummadi NMDOT Transit and Rail

**I. Call Meeting to Order**

Chairman Vernon Lujan called the meeting to order at 10:13 AM

**II. Pledge of Allegiance**

Patrick Million, NCNMEDD, led the pledge of allegiance.

**III. Opening Prayer**

Chair Vernon Lujan, Taos Pueblo, provided the opening prayer.

**IV. Welcome and Introductions/Public Comments:**

Chair Vernon Lujan asked if there were any public comments. Hearing none, he moved on.

**V. Roll Call:**

|  |  |  |
| --- | --- | --- |
| **Name** | **Entity** | **Voting Member or Alternate** |
| Eric Ulibarri | Los Alamos County | Alternate |
| Dennis Gallegos | Rio Arriba County | Voting member |
| Jason Silva | Taos County | Alternate |
| Brett Clavio | Santa Fe County | Voting Member |
| Patrick Nicholson | Village of Taos Ski Valley | Voting Member |
| Elijah Mares | City of Espanola | Voting member |
| Vernon Lujan | Taos Pueblo | Voting member |
| John Vigil | Pueblo of Nambé | Voting Member |
| Suzette Shije, Vice Chair | Pueblo of Santa Clara | Voting Member |
| Bryce Gibson | NCRTD | Alternate |

Patrick Million confirmed that there was a quorum for the meeting.

**VI. Approval of the Agenda:**

Bryce Gibson, NCRTD, asked that two letters of support be added to the agenda. Vice Chair Shije asked what they were for. Gibson explained one was for the expansion of the Jim West Transportation Center in Espanola and the other was for land acquisition, design and construction of mobility hubs.

There were technical issues with hearing NCRTD.

Jason Silva of Taos County made a point of order that according to the New Mexico Open Meetings Act, the item could not be placed on the agenda.

Chair Lujan asked about the deadline. Gibson stated that it was April 16, 2024. Since the deadline was approaching, Chair Lujan suggested that Million get the information out via email to members and NPRTPO members could make a motion to vote on approving the letters of support via email. A deadline was set for April 12th 2024.

Million brought further technical difficulties to the attention of Chair Lujan. Chair Lujan suggested a recess until the issues were resolved.

At 51:44 into the meeting, the meeting resumed.

Jason Silva of Taos County motioned to approve the agenda and John Vigil seconded.

A roll call resulted in the approval of the agenda as is.

**VII. Approval of the Minutes: March 6, Regular Meeting**

Chair Lujan opened the meeting to approval of the minutes. Vice Chair Shije raised an issue with the Roll. Patrick Nicholson was listed twice and that there were new representatives from Santa Fe County. Felicity Fonseca, (NCNMEDD) assured Vice Chair Shije that NCNMEDD has a second copy of the roll call and they would cross reference and address the issue.

Patrick Nicholson made a motion to approve both March 6, 2024 minutes and April 3, 2024 minutes in the next meeting. It was seconded by Suzette Shije of Santa Clara Pueblo and the motion to approve both sets of minutes at the next meeting passed.

**VIII. Federal Agency Updates**

There were no Federal updates.

**IX. State Agency Updates**

James Mexia, NMDOT, urged members to continue sending in PFF/TPF applications.

Angelica Trujillo, NMDOT, announced that Edward Halbig is the new climate bureau chief. She stated that the Active Transportation Infrastructure Investment Program (ATIIP) grant deadline was June 17, 2024. The Safe Streets and Roads for All grant has deadlines coming up: May 17, 2024 and August 29 2024. There is an SPR call for projects up to $7million. Reach out to Shannon Glendenning for this. The deadline is April 15, 2024.

Trujillo also alerted members to a webinar series: Equity in roadway safety on and July 24 2024 and there will be training in the Open Meetings Act May 6-9, 2024

**X.** **Calendar For State Transportation Fund (TPF) (NCNMEDD Staff)**

Million (NCNMEDD) thanked everyone for their submissions and reminded members that the next meeting would be rating and ranking. He also called for an agreement on time limits for presentations. The members agreed that 5 minutes would be adequate for their presentations.

**XI. Discussion to finalize rating and ranking criteria for RTP and TPF**

The discussion on TPF continued and Million reminded members that the date for rating and ranking would be the May 1, 2024 the next meeting.

**XII Presentation/Discussion: Santa Fe Transit FY25 5310 Rating and Ranking**

Vijay Ummadi of NMDOT gave an overview of the presentation via phone as he was having tech issues on his end. Gabrielle Chavez picked up the presentation with a shared screen/powerpoint presentation:

Santa Fe Trails coordinates with local bus services, the Rail Runner, and other services to provide service to elderly and disabled passengers. Santa Fe Trails needs to update their fleet, hire and train drivers. They are requesting $563,870 to purchase 5 transit vehicles that have exceeded their useful life.

The presentation was emailed to members prior to the meeting and a hard copy was provided at the meeting. Vice Chair Shije asked if the figure requested included the match. Chavez confirmed this.

Chavez explained that it requires 2 electric vehicles to replace 1 conventional vehicle with the present technology.

Angelica Trujillo (NMDOT) suggested other funding resources available through NMDOT.

Jason Silva (Taos County) requested clarification that it was 5310 and not 5301. Million stated it was a typo and the presentation was indeed about 5310.

The matter of rating and ranking schedule for this presentation was brought up by Chair Lujan. Million suggested a week. Lujan suggested April 4 (the following day). It was decided that the rating and ranking sheets should be submitted electronically no later than the following day.

Gary Clavio (Santa Fe County) asked if there was any competition in this presentation. Felicity Fonseca offered that there was a transit rating and ranking back in November. Chavez explained that she had just onboarded in back in the fall of ’23 and Santa Fe Transit asked for an extension for presenting this project. That is the reason for this one-time presentation.

**XIII. NPRTPO Planner/Program Manager Updates and Announcements**

Patrick Million (NCNMEDD) stated that he requested Clarissa Martinez NMDOT to attend the meeting but she had already double booked for the day of the meeting. He reminded members of upcoming grants and deadlines: Safe Streets and Roads for All has deadlines of May 16, 2024 and August 29, 2024. The Active Transportation Infrastructure Investment Program has a deadline of June 17, 2024 from a pool of $45M. The Highway Safety Improvement Program is a quarterly deadline, and the next one is in July. Million also included HB177 as a potential for getting match for these grants. A good strategy, for example, would be to make the August 29, 2024 SS4A deadline so the HB177 match funding would be available.

Angelica Trujillo (NMDOT) added that that TAP, CMAQ opportunities would be available soon and if anyone had any questions, just reach out. Felicity Fonseca added that NCNMEDD had a specific grant writer to assist if anyone had their eye on one of those grants.

Christine Bustos (Rio Arriba County) asked about a specific street near an impending nursing home. Angelica Trujillo asked that she send her the specifics. Elijah Mares (Española) suggested it would be challenging to add an intersection in the area Bustos proposed.

Eric Ulibarri (Los Alamos) asked when the TAP opportunities would be available. Angelica Trujillo said in fall 2024.

Chair Lujan asked about the HSIP funding. Million said he would keep everyone posted on HSIP and Angelica Trujillo offered Jason Coffey’s contact. He is the FHWA/NMDOT program manager. ([Jason.coffey@dot.nm.gov](file:///C:\Users\patrickm\AppData\Local\Microsoft\Windows\INetCache\Content.Outlook\YIO73S1Z\Jason.coffey@dot.nm.gov)).

Gary Clavio, (Santa Fe County) asked if speed enforcement cameras would qualify under HSIP. Angelica again suggested Jason Coffey as the contact for feedback on various ideas.

A discussion emerged regarding TPF criteria. Felicity Fonseca said that NCNMEDD would merge the NPRTPO criteria with NMDOT’s. Santa Fe County mentioned that Taos County got a record amount of funding in previous years. Jason Silva of Taos County corrected him and stated that they are consistently #1 but get $0. Chair Lujan suggested that Patrick Million get a combined rating and ranking criteria out to members as soon as possible. Million committed to this.

Felicity mentioned to fill out the forms correctly and do not leave reasons to disqualify TPFs. Angelica suggested that the NPRTTPO prepare written questions for Clarissa Martinez of NMDOT.

**XIV. New Business**

NCRTD was confirmed as the next NPRTPO meeting site on May 1, 2024.

Santa Fe County offered their facility as a meeting site on June 5, 2024.

**May 1, 2024**- NCRTD Offices -Espanola, NM-Rating and Ranking meeting.

**June 5, 2024**- Santa Fe County-Sante Fe, NM.

**XV. Adjourn**

Dennis Gallegos, Rio Arriba County, motioned to adjourn.

Elijah Mares, Española, seconded.

The meeting was adjourned at 12:28 PM