**Meeting Minutes [DRAFT]**

Northern Pueblos Regional Transportation Planning Organization (NPRTPO)

Regular meeting hosted June, 5 2024 Santa Fe County Building, 100 Catron St., Santa Fe, NM, 87501

**NPRTPO Voting Members and Alternates**

Name Entity Title Present/Absent

|  |  |  |  |
| --- | --- | --- | --- |
| Eric Ulibarri | Los Alamos County | Voting Member | Present |
| Keith Wilson | Los Alamos County | Alternate | Absent |
| Dennis Gallegos | Rio Arriba County | Voting Member | Absent |
| Christine Bustos | Rio Arriba County | Alternate | Absent |
| Gary Brett Clavio | Santa Fe County | Voting Member | Present |
| Ben Bachwiritz-Lopez | Santa Fe County | Alternate | Present |
|  | Taos County | Voting Member | Absent |
| Jason Silva | Taos County | Alternate | Joined Late |
| Elijah Mares | City of Española | Voting Member | Present |
| Daniel Fresquez | City of Española | Alternate | Present |
| Patrick Nicholson | Village of Taos Ski Valley | Voting Member | Absent |
| Ann Woolridge | Village of Taos Ski Valley | Alternate | Present |
| John Avila | Village of Taos Ski Valley | Alternate | Absent |
| French Espinoza | Town of Taos | Voting Member | Absent |
| Dena Miller | Town of Taos | Alternate | Present |
| Linda Calhoun | Town of Red River | Voting Member | Absent |
| Georgiana Rael | Town of Red River | Alternate | Absent |
| Maggie Valdez | Village of Chama | Voting Member | Absent |
| Will Donohoe | Village of Chama | Alternate | Absent |
| Jacob LaFore | Village of Questa | Voting Member | Present |
| Valerie Vigil | Village of Questa | Alternate | Absent |
|  | Jicarilla Apache Nation | Voting Member | Absent |
| Kathryn Valdez | Jicarilla Apache Nation | Alternate | Absent |
| John Vigil | Pueblo of Nambé | Voting Member | Present |
| Governor Porter | Pueblo of Nambé | Alternate | Absent |
| Sylvia Armijo | Picuris Pueblo | Voting Member | Present |
|  | Picuris Pueblo | Alternate | Absent |
| Raymond Martinez | Pueblo of San Ildefonso | Voting Member | Present |
| Adam Martinez | Pueblo of San Ildefonso | Alternate | Absent |
| Benny Lujan | Ohkay Owingeh | Voting Member | Absent |
| Lucia Sanchez | Ohkay Owingeh | Alternate | Present |
| Suzette Shije (Vice Chair) | Pueblo of Santa Clara | Voting Member | Present |
|  | Pueblo of Santa Clara | Alternate | Absent |
| Vernon Lujan (Chair) | Pueblo of Taos | Voting Member | Present |
| Reva Suazo | Pueblo of Taos | Alternate | Absent |
| Randy Vigil | Pueblo of Pojoaque | Voting Member | Absent |
| Janay Chavarria | Pueblo of Pojoaque | Alternate | Absent |
| Anthony Mortillaro | NCRTD | Voting Member | Absent |
| Bryce Gibson | NCRTD | Alternate | Present |

**NCNMEDD Staff**

Patrick Million Transportation Planner

Felicity Fonseca Community Development Director

**NMDOT Staff and Federal Partners**

Angelica Trujillo NMDOT TAP Coordinator

**Guests**

Franklin Garcia FCH Consulting

Michael Sandoval Ilagio Consulting (Taos County)

**I. Call Meeting to Order**

Chairman Vernon Lujan called the meeting to order at 10:10 AM

**II. Pledge of Allegiance**

Brett Clavio, Santa Fe County, led the pledge of allegiance.

**III. Opening Prayer**

Chair Vernon Lujan, Taos Pueblo, provided the opening prayer.

**IV. Welcome and Introductions/Public Comments:**

Chair Vernon Lujan asked if there were any public comments. Hearing none, he moved on.

**V. Roll Call:**

|  |  |  |
| --- | --- | --- |
| **Name** | **Entity** | **Voting Member or Alternate** |
| Eric Ulibarri | Los Alamos County | Alternate |
| Jacob LaFore | Village of Questa | Voting Member |
| Jason Silva | Taos County | Alternate |
| Brett Clavio | Santa Fe County | Voting Member |
| Elijah Mares | City of Espanola | Voting member |
| Vernon Lujan, Chair | Taos Pueblo | Voting member |
| John Vigil | Pueblo of Nambé | Voting Member |
| Suzette Shije, Vice Chair | Pueblo of Santa Clara | Voting Member |
| Bryce Gibson | NCRTD | Alternate |
| Sylvia Armijo | Picuris Pueblo | Voting Member |
| Raymond Martinez | Pueblo of San Ildefonso | Voting Member |

Patrick Million confirmed that there was a quorum for the meeting.

**VI. Approval of the Agenda:**

Brett Clavio, Santa Fe County, moved that the agenda be approved. Elijah Mares of Espanola seconded. Per a roll call vote the motion passed.

**VII. Approval of the Minutes: May 1, Regular Meeting**

Chair Lujan opened the meeting to approval of the May 1, 2024 minutes. Brett Clavio, Santa Fe County, noted that Ben Bachwiritz-Lopez was present at the previous meeting yet marked absent. Patrick Million, NCNMEDD, said he would fix this.

With no more comments or edits, Elijah Mares, Espanola, moved to approve the minutes with one correction. John Vigil of the Pueblo of Nambe’ seconded. Per a roll call vote, the May 1, minutes were approved.

**VIII. Federal Agency Updates**

There were no Federal updates.

**IX. State Agency Updates**

Angelica Trujillo with NMDOT gave a number of updates:

* MPOs are no longer required to report greenhouse gas emissions.
* Nathan Wagliardo will be heading the Functional Class Review for roadways. This will occur until December of 2025.
* There is an amendment to the T/LPA handbook requiring the responsible person in charge to be in attendance at the pre-construction meeting.
* Reminder to review the ADA and Title VI tracking and stay up to date on it.
* Safety Learning Course with LTAP June 6, 930-4PM @ UNM Continuing education center.
* Upcoming class: Role of ADA Coordinator-June 20, 9-4PM
* NOFO: Revolutionizing Transportation Grant. Deadline: 5PM July 12.
* New coordinator for CMAQ and CRP on the way. They will be handling the call of entries for CMAQ and CRP.

Chair Lujan added that he took two LTAP trainings and they were valuable. He also asked about the training on the 6th and if it was online. Trujillo stated it was just in person.

**XI. NPRTPO Planner/Program Manager Updates and Announcements**

Patrick Million (NCNMEDD) gave updates:

* T/LPA training will be on July 17-18 in Albuquerque. Danny Sandoval is the contact.
* HB177 will be online as of 6/12/24. This can be applied for prior to getting the award. Felicity Fonseca, NCNMEDD, explained that the state of NM earmarked $75M and this can be for any federal grant, not just transportation.
* Rating and ranking results were sent out. Million confirmed everyone received them. Million also confirmed that all the TPF projects were uploaded on time and thanked everyone for their participation.
* Grant writing services are available through NCNMEDD.
* Felicity Fonseca added that NCNMEDD can help with project scoping, preliminary budgeting, ADA transition plan updates. NCNMEDD has money to spend by 9/30/24.

Suzette Shije, Santa Clara Pueblo, asked about the timeline for TPF projects.

Million said he would get the timeline of what happens next in the TPF projects out to everyone.

Sylvia Armijo, Picuris Pueblo asked if the grant writing was just for transportation projects. Felicity Fonseca, NCNMEDD, answered that NCNMEDD can help with a variety of grants not limited to transportation.

Chair Lujan listed a few opportunities: Climate Resilience Funds, EV Alt Fuel grants and DOT funds. He mentioned a waiver in the Buy American requirement. He stated he could send this information to anyone who wanted it.

**XII. Presentation: Lori Kindler, Grant Writer for NCNMEDD on upcoming opportunities**

* New Mexico Match Fund-Funding to make matches on federal grants
* Charging and infrastructure grant. Closes at the end of August. $500,000 minimum. Must be publicly accessible.
* Safe Streets and Roads 4 All-strong grant for the area.
* RAISE Grant-planning and capital projects. 50% of the money for rural areas. No match for rural areas.
* Rural Surface Transportation Grant Program-no minimum project size. 20% Cost share.
* CONTACT: [Kindler.grants@gmail.com](mailto:Kindler.grants@gmail.com) 520-239-6663

Vice Chair Suzette Shije, Santa Clara Pueblo, asked how long a cost/benefit analysis took.

Chair Lujan suggested a few months.

Bret Clavio, Santa Fe County, added that time saving and reducing carbon emissions were a crucial part of grant submissions.

Felicity Fonseca, NCNMEDD, added that this is the type of thing NCNMEDD can help with.

Anna Brunson: who is applying and who is getting awarded? Should I be discouraged if I do not see entities like mine?

(A) Kindler: If your project is eligible, I recommend applying.

**XIII. Presentation: Patrick Million/Felicity Fonseca Safe Street and Roads for All**

* Safety action plan is needed for the region. Statistics support this.
* The SS4A grant will result in a Safety Action Plan
* Safe System Approach Principles are a part of the SS4A
* Objectives of the Safety Action Plan will be overall safety
* Components of Safety Action Plan

Brett Clavio, Santa Fe County, voiced support for the grant and suggested a public awareness campaign.

* Structure of the grant pursuit, NCNMEDD will be lead applicant and Toole Design will be grant writer.
* Post award structure: NCNMEDD will listen to entities and ultimately be the administrator of the grant.
* Benefits: action plan will qualify entities for other grants.

Q Chair Lujan: When is it due and how soon do you need the letters of support?

A Million: It’s due on 8/29. There are also demonstration grants that can be submitted with this grant as well. Mid July for Letters of Support.

Q Vice Chair Shije: Do we need to do a motion for this effort?

A Million: We did a motion at the last meeting.

Q Chair Lujan: three meetings you mentioned, are they a part of RTPO meetings?

A/Q Fonseca: Is it too much to have a separate steering committee meeting?

Discussion resulted in an agreement to have steering committee for SS4A on agenda of regular meetings and one last meeting before deadline.

**XIV Action: Open Meetings Act Resolution**

Million (NCNMEDD) explained that nothing has changed with the OMA. We are just acknowledging and updating with a resolution.

Bret Clavio, Santa Fe County, suggested adding a clause stating that meetings would not be canceled because of technology.

Motion to approve the resolution with addition regarding hybrid meetings: Bret Clavio

Seconded by Elijah Mares, Espanola.

Roll call resulted in the passing of the resolution.

**XV. Action Public Participation Plan**

There was no need for a new PPP.

**XVI. Action: Title VI Plan Update**

Title VI covers ADA and fairness in conduct of the organization.

Bret Clavio motioned to approve

Suzette Shije seconded.

A roll call vote resulted in the approval of the updated plan.

**XVII. New Business**

1. Upcoming meeting locations

* July 10, 2024-Location NCNMEDD, Santa Fe
* August 7, 2024-Location: NCRTD, Espanola

1. Other items:

None

**XVII. Adjourn**

Brett Clavio, motioned to adjourn. John Vigil of the Pueblo of Nambe’ seconded.

The meeting adjourned at 11:55 AM.