

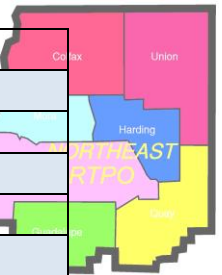
Meeting Minutes  
 Northeast Regional Transportation Planning Organization (NERTPO)  
 Hosted by EPCOG  
 Online Via Zoom  
 July 30<sup>th</sup>, 2020  
 10:00 a.m.



**Meeting Attendees**

Present/Absent	Name	Entity	Voting/Alternate
Present	Ralph Lopez	City of Tucumcari	Alternate
Present	Robert Thompson	Colfax County	Alternate
Present	Monica Abeyta	Guadalupe County	Voting Member
Present	Gerald Garcia	San Miguel County	Alternate
Present	Clay Kiesling	Union County	Voting Member
Present	Sandy Garcia	Village of Angel Fire	Alternate
Present	Shawn Jeffrey - Vice-Chair	Village of Cimarron	Voting Member
Present	Richard Cordova-Chair	Village of Eagle Nest	Voting Member
Present	Cynthia Lee	Village of San Jon	Voting Member
Absent	Daniel Gurule	City of Las Vegas	Voting Member
Absent	Vacant	City of Las Vegas	Alternate
Absent	Jason Phillips	City of Raton	Alternate
Absent	Scott Berry	City of Raton	Voting Member
Absent	Vacant	City of Santa Rosa	Voting Member
Absent	Vacant	City of Santa Rosa	Alternate
Absent	Vicki Strand	City of Tucumcari	Voting Member
Absent	Landon Newton	Colfax County	Voting Member
Absent	Ken Flores	Guadalupe County	Alternate
Absent	Pedro Laumbach	Harding County	Alternate
Absent	Jennifer Baca	Harding County	Voting Member
Absent	Vacant	Mora County	Voting Member
Absent	Vacant	Mora County	Alternate
Absent	Larry Moore	Quay County	Voting Member
Absent	Richard Primrose	Quay County	Alternate
Absent	Arnold Lopez	San Miguel County	Voting Member
Absent	Ferron Lucero	Town of Clayton	Voting Member
Absent	Ernest Sanchez	Town of Clayton	Alternate
Absent	Samuel Blea	Town of Springer	Voting Member
Absent	Sarah Arias	Town of Springer	Alternate
Absent	Angie Gonzales	Union County	Alternate
Absent	Jay Mitchell	Village of Angel Fire	Voting Member
Absent	Renee Ledoux	Village of Cimarron	Alternate
Absent	Lee Dixon	Village of Des Moines	Voting Member
Absent	Scott Warner	Village of Des Moines	Alternate
Absent	Mary Berglund	Village of Eagle Nest	Alternate

Absent	Diane Brown	Village of Folsom	Voting Member
Absent	Mike Schoonover	Village of Folsom	Alternate
Absent	Mignon Saddoris	Village of Grenville	Voting Member
Absent	Lynn Wiseman	Village of Grenville	Alternate
Absent	Anita Allen	Village of House	Voting Member
Absent	Sherwin W. Martin	Village of House	Alternate
Absent	Scott Parnell	Village of Logan	Voting Member
Absent	Russell Feerer	Village of Logan	Alternate
Absent	Don Flynn	Village of Maxwell	Voting Member
Absent	Joanna Taylor	Village of Maxwell	Alternate
Absent	Daniela Johnson	Village of Mosquero	Voting Member
Absent	Connie Cook	Village of Mosquero	Alternate
Absent	Vacant	Village of Pecos	Alternate
Absent	Telesfor Benavidez	Village of Pecos	Voting Member
Absent	Donna Sue Milson	Village of Roy	Voting Member
Absent	Matthew Baca	Village of Roy	Alternate
Absent	Wade Lane	Village of San Jon	Alternate
Absent	Laudente Quintana	Village of Wagon Mound	Voting Member
Absent	Nora Sanchez	Village of Wagon Mound	Alternate



### State Agencies and Planners

Samantha Sandoval – LGRF Coordinator  
 John Herrera – Construction Audit Supervisor  
 Travis Martinez – District 4 Public Information Officer  
 Joseph Moriarty – Planning Liaison  
 Steve Fischer – Northcentral Economic Development District  
 Vincent M. Soule – Easter Plains Council of Governments  
 Lesah Sedillo – Northcentral Economic Development District

### I. Call to Order

The Meeting was called to order at 10:35 AM by Chairwoman Shawn Jeffrey.

### II. Pledge of Allegiance/New Mexico State Flag

The Pledge of Allegiance and the salute to the New Mexico State Flag was led by Vice-Chairwoman Jeffrey.

### III. Welcome

Chairwoman Jeffrey welcomed everyone to the virtual NERTPO meeting. Individual introductions were conducted by all in attendance.

### IV. Approval of Agenda

Motion to approve the agenda: Cynthia Lee – Village of San Jon  
 Second: Clay Kiesling – Union County  
 With all voting in the affirmative, MOTION CARRIES.



- V. **Approval of Minutes** (June – Village of Eagle Nest)  
Motion to approve the minutes as presented: Cynthia Lee – Village of San Jon  
Second: Clay Kiesling – Union County  
With all voting gin the affirmative, MOTION CARRIES.

- VI. **NMDOT District Four Update/ NMDOT Staff** (Mr. David Trujillo-District Four Engineer and Staff)

- VII. **Presentation:** New Mexico Finance Authority (Ms. Carmela Manzari)

- The New Mexico Finance Authority was created in 1992 by the New Mexico State Legislature.
- The Finance Authority’s purpose is to coordinate the planning and financing of state and local public projects, to provide for long-term planning and assessment of state and local capital needs, to improve cooperation among the executive and legislative branches of state government and local governments in financing public projects, and to finance economic development and community health projects.
- The Finance Authority provides financing for infrastructure and equipment used by state agencies, city, county, and tribal governments.
- The Finance Authority dedicates its time, funding and expertise to establish the foundation for communities to grow and flourish.

**Public Project Revolving Fund (“PPRF”)**

- As the Finance Authority’s “flagship” program, the PPRF is funded by loan repayments and through the Finance Authority’s share of Government Gross Receipts Tax which provides approximately \$33 million per year in new capital. The Finance Authority uses the PPRF to make loans to qualified borrowers and then replenishes the fund by issuing bonds that are secured by the loans.
- The PPRF is a loan fund created to assist a wide range of public entities in accessing the capital markets at an all-in cost that is highly competitive compared to other financing alternatives available to public entities.
- The PPRF maintains a **AAA/Aa1** credit rating in its senior lien and **AAA/Aa2** in its subordinate lien. The bonds are highly sought by investors, allowing the Finance Authority to issue bonds in the capital markets at very attractive rates. The Finance Authority passes the pricing benefits it receives in the public capital markets on to New Mexico communities in the form of loans.

**PPRF Attributes**

- Loans range from \$10,000 to above \$100,000,000 at highly competitive rates with *zero origination fee*.
- Disadvantaged funding at *zero percent interest rate* is offered through the PPRF to qualified entities as determined by the community’s Median Household Income.
- PPRF loans rely on a pledge of an ‘enduring’ revenue stream for security, coverage and loan cash flow.

- The Finance Authority annually presents to the Legislature an entity authorization list for eligible projects and loan refinancing which allows NMFA to meet the project timing needs of New Mexico communities.
- As of June 30, 2020, the Finance Authority has made 1,814 loans from the PPRF totaling more than \$4.0 billion of which 832 loans totaling over \$99.4 million have been disadvantaged rate loans a high proportion of which have been funded at 0% interest. 910 PPRF loans totaling approximately \$1.6 billion were outstanding at June 30th.



**Drinking Water State Revolving Fund (“DWSRF”)**

- As endorsed by the NM Oversight Committee, NMFA sponsored SB 69 which makes an appropriation of \$2.5 million from the PPRF to the DWSRF. The appropriation serves as the State’s required match for the Federal FY2020 Capitalization Grant estimated at \$11 million.
- The DWSRF was established to provide local entities with low-cost financial assistance in the construction of critical drinking water projects. The FFY2020 Capitalization Grant provides a subsidy in the form of principal forgiveness; 35% to disadvantaged communities and 14% available to all applicants.
- To date, NMFA has made 142 loans to partners totaling \$216.2 million.
- Project Interest Forms (PIF) are accepted year-round and ranked three times a year. ***The next ranking will be on August 1, 2020 for the fall update.***
- The policies have recently been updated to enable more entities to qualify as disadvantaged or severely disadvantaged (additional subsidies), while providing new lower interest rates (1%) and longer-term loans 32 years).

The NMFA, in collaboration with the NMED DWB, have revised the Drinking Water State Revolving Loan Fund (DWSRLF) policies to increase the financial benefits to New Mexico Communities. The DWSRLF has new LOWER rates (1% or 2%), increased eligibility for DISADVANTAGED STATUS, and LONGER repayment time (32 years). Principal forgiveness continues to be offered to qualifying entities up to 75%, based on EPA availability.

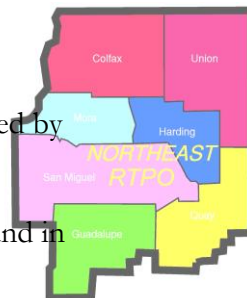
Deadline	SFY 21 Annual Priority List	Fall List Update	Spring List Update	SFY 22 Annual Priority List
Project Interest Forms submitted by	February 3, 2020	July 1, 2020	October 1, 2020	February 8, 2021
Required supplemental documents submitted by	March 4, 2020	September 1, 2020	December 1, 2020	March 8, 2021
Draft Priority List Posted for Public Comment	May 29, 2020			May 28, 2021
Final Priority Lists Published	July 1, 2020	October 1, 2020	February 1, 2021	July 1, 2021

To receive these discounted terms, please submit a Project Interest Form through the NMED DWB SWIM portal <https://swim.water.web.env.nm.gov/>

**Water Project Fund (“WTB”)**

- Senate Bill 19 authorized 30 projects in the FY2020 WTB Application cycle to be eligible for funding from the Water Project Fund.
- By statute, there are **five** types of projects that can be funded through the Water Project Fund:
  - Storage, conveyance and delivery of water to end users;
  - Implementation of Federal Endangered Species Act of 1973 collaborative programs;

- Restoration and management of watersheds;
- Flood prevention; and
- Water conservation or recycling, treatment or reuse of water as provided by law.



- Since 2002, 389 projects from 151 partners have been awarded through this fund in the amount of \$406,956,348.
- The Water Trust Board made awards for the 2020 cycle on May 7, 2020. The Projects were presented to the New Mexico Finance Authority Board for approval on May 21, 2020.
- WTB 2021 cycle beginning Fall 2020.

### **Small Business Recovery Act of 2020**

#### **What is the New Mexico Small Business Recovery Program?**

Enacted by the New Mexico Legislature during the June 2020 Special Session and signed by Governor Michelle Lujan Grisham, this program provides financial assistance to businesses that are experiencing financial hardship due to the public health order resulting from the COVID-19 pandemic. Please note that this is a loan program, not a grant program.

#### **What businesses are eligible to apply for a loan?**

- A New Mexico business or nonprofit corporation organized under Section 501(c)3 or 501(c)6 that has
  - closed or reduced operations due to the public health order, and
  - Had annual gross revenue of less than \$5 million as determined by its 2019 income tax return, and
  - Experienced a 30% decline in monthly gross receipts or monthly revenue in April and May of 2020 as compared to the same months in 2019

#### **What are the loan terms?**

- An interest rate of one-half of the *Wall Street Journal* prime rate on the day the loan is approved
- Three-year term with interest-only payments for the first three years, after which remaining principal and interest may be converted into a loan with a term of an additional three years

#### **How much can I borrow?**

An amount equal to 200% of the average adjusted monthly business expenses from the previous calendar or fiscal year, not to exceed \$75,000

#### **What is the deadline for applying?**

December 31, 2020 is the deadline for applications.

#### **When will the applications be available?**

NMFA anticipates being able to accept applications online at [www.nmfa.net](http://www.nmfa.net) beginning mid August 2020.

**For more information about the Small Business Recovery Act, visit**

**[www.nmfa.net](http://www.nmfa.net).**

### **Essential Services Working Capital Program**

#### **What is the Essential Services Working Capital Program?**

The Essential Services Working Capital Program is an emergency loan program that provides short-term working capital loans to health care and other critical service

providers whose operating funds are insufficient to meet the demand resulting from the health crisis and Emergency Health Orders.

**Which Essential Services Providers and Businesses are eligible?**

- Rural hospitals
- Behavioral health providers
- Substance abuse providers
- Health walk-in-care health facilities
- Dentists
- Pharmacies
- Home health care workers, including elder care assistance
- Residential health care businesses whose revenues are primarily derived from the provision of medical care
- Medical supplies and equipment manufacturers and providers
- Medical and wholesale and distribution
- Research facilities
- **What type of organization is eligible to apply for funding?**
- Borrowers may be either for-profit entities or 501(c)3 non-profit corporations. Governmental entities are not eligible for this funding.
- **What may I use the funding for?**
- The emergency loan may be used only for operating expenses such as supplies, payroll,
- utilities and rent. Purchases of capital equipment or facility renovations are not eligible.
- **How much funding are we eligible to receive?**
- Loans will be based upon the financial capacity of the borrower to repay the loan. The
- maximum loan size is \$1,000,000.
- **What are the fees associated with the program?**
- There are no application or closing fees. Interest at the rate of 1%.
- **How do we apply for funding?**
- Contact [Business@nmfa.net](mailto:Business@nmfa.net) to talk with a lender.
- **For more information, visit [www.nmfa.net](http://www.nmfa.net).**



***New Mexico Finance Authority***

207 Shelby Street

Santa Fe, NM 87501

Office: (505) 984-1454 or Toll Free: (877) ASK-NMFA

[www.NMFA.net](http://www.NMFA.net) or [pprf@nmfa.net](mailto:pprf@nmfa.net)

**VIII.** Discussion: RTIPR, State Project List (NERTPO Members/Planners)  
Ms. Sedillo and Mr. Soule stated that the list on the RTIPR includes the projects that gave been fully funded in the last round. It was recommended that the membership consider whether they wish to remove these projects at the moment.  
It was decided by those present that this should be a topic to bring in the next meeting.

**IX.** Discussion: Regional Transportation Updates/Survey (NERTPO Planners)

Mr. Fischer stated that the one-on-one call for locals could be given to encourage the members and the public to engage with the survey. It is recommended by Mr. Soule and Fischer that members use influential people in their respective areas to better engage the public for the survey. This survey is vital for NERTPO to update our goals.



**X. Discussion: Project Status update (Local Government Members)**

Cimarron is undergoing a water project and waste water project. Springer reported a stable GRT despite the pandemic. Eagle Nest street project is to begin on Monday; it is roughly a \$1.2M project. The park project will feature new bathrooms. The projects are keeping things stable. San Jon is going out to bid for a water tower. Colfax County has approved a bid for to pave B-4. Clayton is to begin renovations of a school building.

**XI. Update from the NERTPO Planners/Program Managers**

Mr. Moriarty reported on the stakeholder workshop. Anyone may still give input at [www.nm2045plan.com](http://www.nm2045plan.com). The RTAB application has been sent out. Please view the NERTPO email to see details.

Mr. Fischer stated that there is a plan to include NMDOT Environmental in the next coming meetings. Election for new officers will be the next meeting. HSIP training is possible in the future. Aviation presentation also possible for the future. NCRRS to be held in September. Application for recreational trails to be announced. Civil Rights bureau to present in the future when possible.

Ms. Sedillo stated that the ICIP include specific language now. SB5 was the solvency bill. Members have until September 24<sup>th</sup> to encumber at least 5% of the amount appropriated. Continue to update the CPMS monthly. Mr. Soule state that HR2 for US Congress is the Moving Forward Act (INVEST in America Act) that funds infrastructure, The bill is about \$1.5T and passed the House on July 1. The AG is still holding OMA/IPRA trainings; they are online now. For these trainings, contact Heather Sandoval at [raodshows@nmag.gov](mailto:raodshows@nmag.gov) or (505) 717-3581. The Ports-to-Plains initiative is moving forward and is included in the HR2 bill. Joe Kiley with Ports-to-Plains will give an update at the next meeting. EPCOG will enter into a contract with NMDOT to do an economic impact study for the project in NM. The Census is still needing responses. As of this meeting, only 52.6% of NM has self-responded.

**XII. New Business**

**A. General Comments and Announcements from NERTPO Members and Public**

**B. Suggested agenda Items for upcoming meetings**

The NMDOT Environmental is expected to present the next meeting.

**C. Meeting Locations:**

❖ August 26<sup>th</sup>, 2020 - NCNMEDD



**XIII. Adjournment**

Motion to Adjourn: Chairman Richard Cordova – Village of Eagle Nest  
Second: Cynthia Lee – Village of San Jon

With there being no further business to discuss, the meeting adjourned at 12:00 PM